

FLORIDA STATE UNIVERSITY CENTER FOR GLOBAL ENGAGEMENT

Employment Restrictions

Employment: STEM OPT only authorizes you to work in your field of study, for at least 20 hours/week, and for an employer that is enrolled in <u>E-Verify</u>. If you are working for more than one employer, each work experience must individually meet the above criteria. All new employment on STEM OPT must be reported to the CGE by submitting a new <u>Form I-983</u> (see procedures below).

Unemployment: To maintain your STEM OPT work authorization and F-1 status, you must not accumulate more than 150 days of unemployment, in total, from the beginning of your Post-Completion OPT to the end of your STEM OPT. Completion of employment must be reported to the CGE by submitting a <u>Final Evaluation on Student Progress, Form I-983 p. 5</u> (see procedures below).

Reporting Procedures

SEVP Portal Account (studyinthestates.dhs.gov/sevp-portal-help)

Use your SEVP Portal Account to update your contact and employment information directly to SEVIS.

If your account has been locked, please email your name and SEVIS ID to <u>CGE-OPTPortal@fsu.edu</u>. An advisor at the CGE will reset your account and have the activation email resent.

STEM OPT Reporting / I-983 Submission Form (cge.fsu.edu/stem-reporting)

Use this online form to submit your 6 Month Reportings, Annual/Final Evaluation, new employer information and updated/additional Forms I-983 to the Center for Global Engagement.

Reporting Due Dates

Reporting due dates are based the start of your STEM OPT and do not change, even if you change employers. To have dates calculated below, enter the start date on your STEM OPT EAD (mm/dd/yyyy) here:

Reporting Event	Due Date	SEVP Portal	STEM Reporting Form (to CGE)
Change in information on	Immediately	Update	Upload updated Form I-983
I-983			
Finishing employment	Within 10 days	Update	Upload Final Evaluation on Student
			Progress, Form I-983 p. 5
Starting new employment	Within 10 days	Check	Enter new employment information
			and upload new Form I-983
First 6 Month Reporting	-	Check	Check boxes and submit
Second 6 Month Reporting	-	Check	Upload Evaluation on Student
& Annual Evaluation			Progress, Form I-983 p. 5
Third 6 Month Reporting	-	Check	Check boxes and submit
Final Evaluation*	-	Check	Upload Final Evaluation on Student
			Progress, Form I-983 p. 5

***Note:** the deadline for submitting the Final Evaluation is not extended by <u>Cap Gap Extension</u>.

For more information, see: studyinthestates.dhs.gov/students-stem-opt-reporting-requirements