



## International Funding Document (IFD) Undergraduate Students

Before issuing your Certificate of Eligibility for Non-immigrant Student Status Form **I-20** (for F-1 status), Florida State University is required by law to verify that you have sufficient financial resources to support yourself and all dependents during the first 12-months of your program.

Remember: your I-20 can only be issued *after* official admission to FSU. Once your FSU admission has been fully processed, it will take **approximately 3 days** for the admissions systems to transfer your profile into the Nole Start portal. At this time, you will receive an email with instructions for applying for your I-20 in Nole Start. You will upload this document and proof of financial support as part of the application process.

### IFD INSTRUCTIONS

1. Read carefully and understand the *Student's Financial Certification*. Please be aware that by signing this form **you are certifying that the information** entered on this form and all of the documents you upload as evidence are **true and accurate**.
2. Review the *Documentation Requirements* for acceptable and unacceptable proof of funding.
3. Estimate your I-20 Funding Requirement on page 2 and then complete and sign this form electronically. Be sure to save the completed form before closing it. If you choose to print and sign the form by hand, complete pages 2 and 3 **before printing it**. For full functionality, open the form in a Google Chrome or Microsoft Edge browser or in a PDF reader program.
4. Complete the *Sources of Funding* table on page 3, making sure that all funding documents provided meet the requirements listed for each specific type of funding submitted. **Enter the total amount of funding for each category in each field**. For example, if your parent and uncle each contribute \$25,000, enter the combined total (\$50,000) in the field entitled "Parents or Other Personal Sponsors".
5. Upload the completed IFD to Nole Start, following the log in instructions received by email after you were formally admitted to FSU. Please **do not submit this or any other documents by mail or email**.

### STUDENT'S FINANCIAL CERTIFICATION

I certify that the financial resources and funding listed in this document and any supporting documents I provide as proof of funds are true and accurate.

- I understand and agree to my financial obligation to Florida State University, including the requirement that I shall maintain the required health insurance for myself and all accompanying family members for the duration of my studies.
- I understand that my academic program costs may increase each year, and I certify that I have access to additional funding to pay for any additional costs.
- I understand that university funding is rarely available after I start my academic program and that if I complete this IFD as a self-sponsored student, it is my responsibility and the responsibility of my personal sponsors to meet my funding obligations to FSU.
- I understand that a student providing false information to University officials in connection with this document is considered a violation of the University's [Student Conduct Code](#) and can result in charges including, but not limited to, Falsification and Misrepresentation, Disruption and Obstruction and Other Violations.
- I further understand that providing untrue or inaccurate information in this form or in any supporting documents is fraud. Supporting documents include but are not limited to bank statements, bank letters, letters and affidavits from sponsors. I understand that fraudulent submissions will be reported to the Office of Admissions and will result in the withdrawal of my admission.

APPLICANT'S SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

### DOCUMENTATION REQUIREMENTS

#### Acceptable Documentation

- Checking, savings, or money market accounts showing liquid funds
- Bank statements, bank letters, loan letters, or sponsorship letter on official letterhead signed by an official, stamped, and containing the official's contact details
- All documentation must show the name of the account holder, the type of account, a date within the past 6 months, and the amount currently available (currencies besides U.S. Dollars are acceptable)
- **CGE regularly verifies funding so all documentation must contain the name, title, phone number and email address for an official that can verify the authenticity of the document.**

#### Unacceptable Documentation

- Pension or retirement savings accounts
- Salary or benefits statements
- Non-liquid assets or accounts, such as real estate, rental income, inventory, or financial accounts that are not accessible.
- Documentation that does not match the name of the Affidavit or sponsor letter.
- Documentation that is older than 6 months.
- **Documentation that does not contain the name, title, phone number and email address for an official that can verify the authenticity of the document.**

## UNDERSTANDING FSU TUITION AND FEES

- FSU tuition and fees are charged on a per credit basis and for the purposes of financial planning, CGE estimates that you will take *26 credits per year* (13 fall and 13 spring).<sup>1</sup>
  - The Out-of-State rate for tuition and state and local fees is \$721.10 per credit hour.
  - The In-state rate for tuition and state and local fees is \$215.55 per credit hour.
- Most international students will pay the Out-of-State rate.

## FUNDING REQUIREMENT WORKSHEET

### 1. Estimate Tuition and Fees for first 12-months of your FSU undergraduate program

Select the category that applies to you:

- 
- Term-based Fees<sup>1</sup>
- Program-based Fees for 2 semesters - select your academic program or select "Not Listed"

### ESTIMATED ANNUAL ACADEMIC EXPENSES<sup>2</sup>

### 2. Estimate Living Expenses and Other Costs

- Living Expenses/Health Insurance (estimated for 12 months)
- Books/Supplies

### ESTIMATED ANNUAL LIVING EXPENSES

### 3. Dependent Costs (If Applicable)

- Select zero for no dependents.
- If you plan to bring one or more dependents on F2 status, select the number of dependents from the dropdown.

Spouse

Child

### TOTAL DEPENDENT COSTS (IF APPLICABLE)

### 4. Total Estimated Funding Requirement

**TOTAL FUNDING REQUIREMENT (includes academic expenses, living expenses, and dependent costs).** This is the amount you are required to show for your I-20.

#### Notes:

\* All undergraduate students may apply to the Office of Admission for a waiver for the out-of-state portion of tuition, if they have attended a secondary school in Florida for three consecutive years immediately before graduating from a high school in Florida *and* have applied for enrollment at a Florida institution of higher education within 24 months after high school graduation. Click [here](#) for more information.

\*\*Undergraduates who receive Out-of-State Tuition Waivers from the Office of Admissions will be notified of the award at the time of admission. Only select this option if you have received an award letter and can upload it to your I-20 application.

<sup>1</sup>Term base fees include: \$20.00 Facilities Use Fee (all terms), \$5.00 FSUCard Fee (Fall & Spring only).

<sup>2</sup>The Annual Total is calculated as follows: (Tuition & Fees \* Credit Hours) + Term-based Fees

SOURCES OF FUNDING		
<b>Sources of Funding:</b> <ul style="list-style-type: none"> <li>• <i>Provide all of the documentation listed for each category for which you are showing funding.</i></li> <li>• <i>Please list all amounts in USD.</i></li> </ul>		
<b>Personal Funds</b>		<b>Amount in USD</b>
For each account submitted: <ul style="list-style-type: none"> <li>• Copy of a bank statement or an official bank letter <b>with your name listed as the account holder</b> and showing liquid funds immediately available.               <ul style="list-style-type: none"> <li>○ Bank statements must contain the <b>name, title, phone number and official email address of an official</b> who can verify the account details (or you can enter the contact details for the bank official in the field below).</li> <li>○ Bank letters must be <b>signed and stamped</b> by a bank official and contain the name, title, phone number and official email address of an official who can verify the account details.</li> </ul> </li> </ul>		
<b>Parents or Other Personal Sponsors</b>	<b>Sponsor Name</b>	<b>Amount in USD</b>
For each sponsor and account submitted: <ul style="list-style-type: none"> <li>• <a href="#">Affidavit of Financial Support</a>: on page 5 of this document or available at link. Each personal sponsor must <b>complete, sign, and date</b> an affidavit. <b>List sponsor names and amounts in columns.</b></li> <li>• Copy of a bank statement or an official bank letter with the sponsor's name listed as the account holder and showing liquid funds immediately available.               <ul style="list-style-type: none"> <li>○ Bank statements must contain the <b>name, title, phone number and official email address of an official</b> who can verify the account details (or you can enter the contact details for the bank official in the Affidavit).</li> <li>○ Bank letters must be <b>signed and stamped</b> by a bank official and contain the name, title, phone number and official email address of an official who can verify the account details.</li> </ul> </li> </ul>		
<b>University Funding: FSU assistantship, scholarship, tuition waivers, health insurance subsidy, FSU athletics scholarship</b>		<b>Amount in USD</b>
<ul style="list-style-type: none"> <li>• Upload your FSU funding letter, if available; however, the FSU department will provide official documentation directly to CGE.</li> <li>• If your FSU funding does not cover the full amount of your <b>Total Estimated Funding Requirement</b> (as shown above), you will need to show additional sources of funding to cover the remainder.</li> <li>• You may choose to show full personal funding rather than waiting to receive department funding to receive your I-20 sooner. If your academic department submits funding documentation, CGE will update your I-20 to show the FSU funding.</li> <li>• <b>Important note: If your academic department does not select you for funding at the time of admission, FSU funding is very rarely available after arrival. If you are issued an I-20 based on personal funds (either your own funds or a sponsor's funds), you are responsible for the full cost of tuition, fees, and living expenses, without any expectation that you will be able to find an alternate funding source after arriving at FSU.</b></li> </ul>		
<b>Other Funding: government, employer, or private scholarships or grants, educational loans, etc.</b>		<b>Amount in USD</b>
For each funding source submitted: <ul style="list-style-type: none"> <li>• Copy of award letter, scholarship letter or other certification of sponsorship <b>with English translation.</b> <ul style="list-style-type: none"> <li>○ Letters must specifying the <b>total amount</b> of the scholarship, <b>length of time</b> it is available, as well as the <b>maximum coverage amount</b> and <b>specific benefits</b>, such as monthly stipend, insurance, etc.</li> <li>○ Letter must be signed and must include the <b>name, title, phone and official email address of an official</b> who can verify you have received the award (or you can enter the contact details for the official in the field below).</li> </ul> </li> <li>• Educational loans must include the <b>borrower's name, amount of loan, when the loan will be dispersed, and be signed and dated</b> by all parties and finalized prior to submission.               <ul style="list-style-type: none"> <li>○ Loan letters must contain the <b>name, title, phone number and official email address of an official</b> who can verify the account details (or you can enter the contact details for the official in the field below).</li> </ul> </li> </ul>		
<b>Total Liquid Funds Available for your Education, Living and Other Expenses</b>		<b>Amount in USD</b>
<ul style="list-style-type: none"> <li>• Amounts included in each section are added to show the <b>Total Funding Available to You</b> from all sources. The amount shown in this field must <b>equal or exceed</b> the <b>Total Funding Requirement</b> amount shown on page 2.</li> <li>• When completing the I-20 Application in Nole Start, upload proof of funds to match amounts listed in this form.</li> </ul>		