



STUDENT: Complete this section first. Then, provide an offer letter or description of the internship to your advisor in your academic department and a copy of this form. Ask them to fill out their section of this form, sign it, and return the form to you.

Name

FSUID

Major & Department

Expected Graduation

Name of Proposed CPT Employer

Proposed CPT Start Date (Day/Month/Year)

Proposed CPT End Date (Day/Month/Year)

20 hours/week or less

More than 20 hours/week (**restricted Fall/Spring, requires CGE review**)

List of Duties

If none of the categories below apply, the CGE cannot authorize the work as CPT. Consider filing an application for Optional Practical Training (OPT)

ADVISOR: MARK THE BOX SHOWING THE CATEGORY THAT QUALIFIES THE STUDENT FOR CPT AUTHORIZATION. SIGN, DATE, AND PROVIDE ADDITIONAL INFORMATION, WHEN APPLICABLE

FORMATIVE EXPERIENCE

I certify that **this student will meet FSU's Formative Experience requirement by enrolling in the Career Center's experiential learning course, SDS3802.** I confirm that the training experience proposed by the student is directly related to the student's major field of study.

Advisor Signature

Date

ENROLLMENT IN INTERNSHIP, PRACTICUM, FIELD, LAB, ETC. OR OTHER COURSE THAT IS DIRECTLY TIED TO THE TRAINING EXPERIENCE

Course Name and Number

Number of Credits

If the course title/description is a DIS or another course that requires off-campus work, provide the following information on a separate sheet of paper:

- Describe how the training opportunity is integral to the specific course
- State what the student must submit to satisfy course requirements
- Name and email of faculty member responsible for course

I confirm that the training experience directly relates to the student's major field of study and is integral to the curriculum of this program. If this is the student's last semester, I also confirm that this course is either required for graduation or the student will also enroll in other classes that are required for graduation.

Advisor Signature

Date