



FLORIDA STATE UNIVERSITY  
CENTER FOR GLOBAL ENGAGEMENT

New International  
Student Orientation  
*Summer 2017*

# Welcome to the CGE at Florida State University



Welcome to the Center for Global Engagement (CGE) and Florida State University.

The CGE provides orientation, immigration advising and ongoing support to over 3000 international students and family members as well as to over 400 international scholars and faculty.

We also offer a variety of educational, social and cultural programs for all students throughout the year. Our goal is to promote interaction among students of all cultures and help develop a culturally enriching learning environment throughout the FSU community.

Our dedicated staff of 17 professional international educators and about 40 student staff are here to help you succeed at Florida State University and make your stay a memorable one.

**Cynthia Green, Ed.D.**  
**Director**  
Center for Global Engagement

# Your Guide To Orientation

## Orientation Schedule

2:00 PM <i>CGE 2400</i>	Welcome and Introductions
	F-1 Advising, Academic Success, Health & Living in Tally
4:00 PM <i>Various Locations</i>	Campus Mini Tour
5:00 PM <i>CGE Dining Room</i>	Reception

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# Immigration Advising



[cge.fsu.edu/f1students](http://cge.fsu.edu/f1students)



[cge.fsu.edu/j1students](http://cge.fsu.edu/j1students)

The Center for Global Engagement (CGE) has advisors available to assist you with F-1 status-related questions. Your CGE advisors also serve as liaisons and voices for you on campus and in the community.

## Walk-In Advising

Students are seen on a first-come, first-served basis.

F-1 Students.....Monday – Friday | 2:00 – 4:00 PM

## Appointments

If you need more than 10 minutes with an advisor, you should schedule an appointment instead of coming during walk-ins. Unfortunately, you cannot make same-day appointments.

## Dropping Off Documents

Application forms, drop/add forms, travel signature requests and other documents can be dropped off at the front desk during regular office hours. You do not need to see an advisor unless you have specific questions about your application.

## F-1 Student Advisors



**Luca Lipparini**

***International Student Advisor***

F-1 undergraduate students

F-1 graduate students with family names: P – Z

***llipparini@fsu.edu*** | 850-644-0662



**Tan Edgerton**

***International Student Advisor***

F-1 graduate students with family names: A – O

***tedgerton@fsu.edu*** | 850-645-6879

# Update Your SEVIS Record & I-20/DS-2019



cge.fsu.edu/forms

Your I-20 Form reflects the information stored in your SEVIS record. Federal regulations require that your SEVIS record and I-20 be kept up-to-date at all times.

## Report the following changes to your immigration advisor as soon as possible:

- Address
- Email
- Phone number
- Legal name
- Funding
- Degree Level

## Request the following, as needed:

- Extension of I-20 (must be submitted before expiration)
- F-2 Dependent (add child or spouse to your SEVIS record)
- Clearance to take courses at a school other than FSU (contact advisor)

# Full Course Load Minimum Requirements

You must submit a Reduced Course Load application and receive authorization from your immigration advisor before dropping below a full course load.

	Undergraduate	Graduate
Fall & Spring	<b>F-1 students:</b> 12 hours (9 hours must be in-person, not online)	<b>F-1 students:</b> 9 hours (6 hours must be in-person, not online)
	<b>J-1 students:</b> 12 hours in-person	<b>J-1 students:</b> 9 hours in-person
First Summer	Only Session B: 6 hours Combination of A, B and/or C: 9 hours	<b>F-1 or J-1 students who already completed 6 thesis/24 dissertation hours:</b> 3 hours*
Final Semester	Number of hours required to complete your degree	<b>Thesis/Dissertation Students:</b> 2 hours*
		<b>Non-Thesis Students:</b> Number of hours required to complete your degree*

\* Unless on a graduate assistantship.

**NOTE for graduate students:** Your academic department or sponsor may require you to enroll for more credit hours than the minimums listed above. Departmental policies may dictate summer registration.



# University Registrar



[registrar.fsu.edu](http://registrar.fsu.edu)



[sc.my.fsu.edu/students/how](http://sc.my.fsu.edu/students/how)

## Class Registration Window Openings

New Undergraduate Students: At FSU Student Orientation  
New Graduate Students: May 6, 2017

## Late registration (\$100 late fee) and Drop/Add Period

Monday, May 15, 8:00 AM – Thursday, May 18, 11:59 PM

## Adding or Dropping a Class after the Registration Period

After May 18th, all drop/add requests or withdrawal requests must be approved by your Department, College and the CGE. You may have to pay tuition and fees for courses dropped after the drop/add period. For more information about this process, speak with your academic department or major advisor.

## First Day of the Spring 2017 Semester

Monday, May 18th

## Mandatory First Class Meeting Attendance Policy

If you do not attend the first class meeting of a course for which you are registered, you may be dropped from the course. This policy does not apply to any class added after the first official meeting of the course. It remains your responsibility to verify course drops and check that fees are adjusted.

## Registration Holds

FSU uses 'holds' to ensure that you complete necessary tasks before registering for classes. Check the 'My Tasks' window on your myFSU homepage.

### **CGE Holds:** [cge.fsu.edu/newStudents/orientation.html](http://cge.fsu.edu/newStudents/orientation.html)

INT: CGE Int'l Student Check-in

INT: Online Orientation Session/s

### **University Health Services Holds:** [studentinsurance.fsu.edu](http://studentinsurance.fsu.edu)

RSH: Student Health Insurance


RHH: Immunization Clearance

### **Student Business Services Hold:** [controller.vpfa.fsu.edu/student-business/student-resources](http://controller.vpfa.fsu.edu/student-business/student-resources)

CFR: Student Financial Responsibility Agreement

## FSUCard Center



 [fsucard.fsu.edu](https://fsucard.fsu.edu)

The FSUCard is your official University ID and provides access to the libraries, residence halls, buses, on-campus laundry, and printing. It can also be used for vending, purchases at the FSU Bookstore, the UPS Store and much more using FSUCash. All students are required to have an FSUCard with photo as their official ID. An FSU Card Fee of \$5 is charged to your account each Fall and Spring semester. If you lose or damage the card, the FSUCard Center will replace it for a fee.

## Student Business Services



 [controller.vpfa.fsu.edu/student-business](https://controller.vpfa.fsu.edu/student-business)

### **Tuition Payment Deadline: Fri., May 26, 11:59 PM**

Unpaid tuition will result in a \$100 late payment fee and create the risk of schedule cancellation.

**Payment Plan:** Students may pay tuition in two installments, with a \$10 service fee. Graduate assistants may have tuition payments deducted from their paychecks. For more information and enrollment, email [\*\*studentbusiness@fsu.edu\*\*](mailto:studentbusiness@fsu.edu).

### **Third Party Billing Form Deadline: Fri., May 19, 11:59 PM**

If you need your tuition and fees billed directly to a government agency, non-profit, or corporation, submit to Student Business Services the **Agency Billing Form (controller.vpfa.fsu.edu/forms#SB)** and a letter of agency sponsorship. Late payment of fees not covered by the agency, late submission of the **Agency Billing Form**, and agency payment not made by the end of the semester will all result in \$100 late payment fees.

## Banking

**To Open a Bank Account:** Take two forms of ID, immigration documents, and initial amount to deposit. Do NOT use your FSU-assigned international student number (899 or 999-XX-XXXX) to open a bank account (this is only used for activating your FSUID).

**Banking Options:** Some nearby banks that do not require a U.S. Social Security Number: SunTrust, Bank of America, Wells Fargo, Capital City (all except Capital City have ATMs on campus). Note: make sure to check monthly, ATM and other fees.



cge.fsu.edu

The CGE hosts intercultural programs and events to promote, support and enhance international education and intercultural exchange at FSU. We organize social events, training opportunities, and campus-wide cultural celebrations. Get involved to make friends, share your culture and engage in our global community.

**International Coffee Hour** *Fridays, 5–6:30 PM, Globe Dining Room*  
Enjoy refreshments from a specific culture and interact with students and scholars from the U.S. and around the world.

**Global Café** *Select Fridays, Begins at 11:30 AM, Globe Dining Room*  
Experience a variety of cuisine and cultures from around the world. Student groups and staff prepare food from authentic recipes and serve lunch for just \$7 (drink and dessert included). *Global Café will resume in Fall 2017.*

**English Conversation Club** *Monday-Friday, 4-5pm, Globe Lounge*  
All levels of speakers of English as a second language are welcome to meet in a relaxed atmosphere to practice conversational English. Groups are led by experienced English tutors. Students, scholars and their families are very welcome. Sessions are free, and it is not necessary to sign up in advance.

**Global Ambassadors Program (G.A.P.)**  
Share your culture with groups on campus and in the community. As a Global Ambassador, you have the opportunity to visit classrooms on campus and in local elementary and high schools and other community organizations. The CGE provides the training necessary to help you prepare your presentation. Transportation is always provided.

**Intercultural Program Series** *Select Dates, 7 PM, Globe Auditorium*  
These programs engage participants in experiential activities significant to the featured country or culture. Participants learn through presentations, performances, hands-on participation, and a sampling of delicious food! *Will resume in Fall 2017.*

**Engage Your World Intercultural Dialogue Series**  
These lectures and discussions bring together U.S. and international students, faculty, and staff for respectful conversation about the global challenges we all face today.



### **Global Partner Certificate** *(Graduate students only)*

The Global Partner Certificate is designed for staff, faculty, or FSU graduate students who are committed to understanding and appreciating cultures and who are interested in learning how to better assist international students and scholars at FSU.

### **Global Citizenship Certificate** *(Undergraduate students only)*

This certificate program is to help undergraduate students maximize the rich cultural learning experiences available to them on campus, in the community, and abroad. Students take two required and two elective academic courses and participate in international and/or cross-cultural experiences and events on campus. The program provides invaluable cross-cultural skills and competencies needed to be a global-ready graduate.

### **International Bazaar**

The International Bazaar, the Center for Global Engagement's largest annual event, is held every spring. The event gives student groups and community organizations the chance to share their history and heritage through cultural displays, performances, and food.

## › Special Spaces at The Globe

### **Meditation Room**

The Mediation Room is for any member of the FSU community who seeks a quiet place to reflect, pray, or meditate. It is on the third floor of The Globe (no reservation needed).



### **Reflections Reading Room**

The Reflections Reading Room is a comfortable space to read and browse literature on topics such as international education, culture, peace and conflict studies, leadership and service. Book donations are always welcome!



### **Lending Closet**

The Lending Closet is available to all FSU international students that would like to borrow or donate household items. It is located in the second floor immigration advising suite.

## Safety & Police

PSF



police.fsu.edu

The FSU Police Department is one of five full service, accredited law enforcement agencies operating in Tallahassee. The others are: Leon County Sheriff's Office, Tallahassee Police Department, Florida Highway Patrol, Florida A&M University Police.

### Important Phone Numbers

Emergency: 911

FSUPD Non-Emergency and Crime Reporting: (850) 644-1234

FSU Status Hotline: (850) 644-INFO (4636)

### Emergency Alert System

Sign up to receive emergency alerts via text message at [emergency.fsu.edu/FSUAlertSMS-Students](http://emergency.fsu.edu/FSUAlertSMS-Students)

Read alert updates online at [\*\*alerts.fsu.edu\*\*](http://alerts.fsu.edu)

### Emergency Blue Light Telephones

To connect with the FSU Police, press the Emergency Phone button (no dialing is necessary). A strobe light will flash.

Note the locations of the blue light telephones as you move about the campus. You may never need to use one, but you should be aware of their locations.

### SeminoleSAFE Mobile App

Features: Get Help, FSU Alerts, Situation Response Guides, Weather, FSU Guardian, Friend Walk, Maps & Directions, Directories & Resources, Mobile Toolbox, Football Game Day Guide

### Reporting

[\*\*report.fsu.edu\*\*](http://report.fsu.edu)

Report incidents of misconduct, discrimination or concerning behavior happening in the FSU community.

***Call FSUPD at (850) 644-1234 for urgent situations and 911 for emergencies.***

 [transportation.fsu.edu](http://transportation.fsu.edu)

## **FSU and StarMetro (City) Bus Services**

Free for FSU student, faculty and staff with a valid FSUCard. All FSU and StarMetro buses have front racks that can carry up to two bicycles.

Real time bus tracking on myFSU Mobile app and at ***starmetro.transloc.com***

## **FSU Renegade, Garnet, Heritage, Tomahawk, Innovation, Gold and Osceola Routes:**

*Monday – Friday*

Fall/Spring.....7:00AM-8:00PM

Summer.....7:00AM-5:00PM

## **FSU Nite Nole Bus Route:**

*Monday – Saturday*

Fall & Spring.....8:00PM - 3:00AM

## **Taxi Discounts**

### ***NoleCab.com***

\$5 within Nole Cab zone:

Saturday | Thursday 10 PM – 4 AM, Friday 6 PM – 4 AM

Up to 4 students and 2 stops in the same direction.

\$15 from Nole Cab zone to Tallahassee airport:  
Available anytime

## **FSU SAFE Connection Van**

Get a ride within campus at night  
7 days a week, 7:00PM - 2:30AM.  
Call (850) 644-SAFE (7233)

## **Parking**

Get parking pass online at [transportation.fsu.edu](http://transportation.fsu.edu)  
FSU parking garages often fill up. Check current availability on the myFSU app.

Student parking spaces marked with WHITE lines.  
Staff parking spaces are marked with RED lines.

## **reCycle Bike Program**

### ***facebook.com/FSUreCycleBike***

Rent a bicycle, helmet, lock and lights for \$60/semester or \$100/Fall+Spring. Check the Facebook page for the sign up date and location beginning at the beginning of the Fall semester.



## Dean of Students



dos.fsu.edu

### Case Management Services

The Case Manager works with individuals to provide emotional support, counseling, advocacy, and to identify immediate needs, making appropriate referrals to campus and community resources.

### Student Rights & Responsibilities

This office is responsible for educating students about their rights and responsibilities as members of the FSU community, upholding community behavioral standards, and implementing the Student Conduct Code.

### Victim Advocate Program

A confidential advocate is on-call 24 hours a day to respond to FSU students, faculty, staff or anyone at FSU who has been a victim of a crime. Services offered include emotional support, instructor notification, referrals, crisis intervention and assistance in student conduct, legal and medical matters.

**Daytime: call 850-644-7161, 850-644-2277, or 850-645-0086.**

**Nights, Weekends and Holidays: call 850-644-1234 (FSUPD) and ask to speak to the on-call advocate.**

### Student Disabilities Resource Center

108 Student Services Building

SSB  
108

The Student Disability Resource Center (SDRC) provides services at no cost to more than 2100 students. Through the provision of academic accommodations, testing support, assistive technologies, coaching and a space for students to feel part of the FSU community, the SDRC creates an environment of success. The types of disabilities the SDRC regularly works with include, but are not limited to:

- Attention Deficit/Hyperactivity Disorders (ADHD)
- Learning Disabilities (LD)
- Psychological Disabilities (e.g. depression, anxiety, bipolar disorder, eating disorders, etc.)
- Autism Spectrum Disorders (ASD)
- Medical and Chronic Disabilities
- Mobility Disabilities
- Blind and Visually Impaired
- Deaf and Hard of Hearing
- Traumatic Brain Injuries (TBI)
- Intellectual Disabilities
- Temporary Disabilities

## Division of Student Affairs Programs

Hazing Education Initiative  
Healthy Campus  
Uphold the Garnet and Gold  
Sexual Violence Prevention  
Spiritual Life Project

[hazing.fsu.edu](http://hazing.fsu.edu)  
[healthycampus.fsu.edu](http://healthycampus.fsu.edu)  
[uphold.fsu.edu](http://uphold.fsu.edu)  
[knowmore.fsu.edu](http://knowmore.fsu.edu)  
[slp.fsu.edu](http://slp.fsu.edu)

## Oglesby Union



[union.fsu.edu](http://union.fsu.edu)



### Student Activities

*Oglesby Union, Third Floor, Room A303D*

Come meet with a Peer Involvement Mentor to talk about your interests and start getting involved. Whether you're interested in the honor societies, student government, clubs, or whatever you can think of, they can help you find the perfect opportunity on campus.

For a complete, searchable list of FSU student clubs [also called Recognized Student Organizations (RSOs)], go to: [nolecentral.dsa.fsu.edu/organizations](http://nolecentral.dsa.fsu.edu/organizations).

### Art Center

The Art Center has classes in ceramics, painting, drawing, glass fusing, stained glass, and jewelry. Schedules and fees can be found at [union.fsu.edu/artcenter](http://union.fsu.edu/artcenter). Enjoy Paint-A-Pot any time!

### Crenshaw Lanes

Twelve lane bowling center and ten full sized billiards tables. Low cost for students and special discount rates at different times of the week.

## On-Campus Dining



### Seminole Dining [seminoledining.com](http://seminoledining.com)

- Dining Halls: The Fresh Food Company and Suwanee Room
- Multiple Restaurants On-Campus, primarily in the Oglesby Union
- Can purchase a single entry/meal or sign up for one of the membership options

### Krishna Lunch at The Globe

Vegan/Vegetarian lunch is provided by the Bhakti Yoga Club in The Globe Cafe from 11 AM – 2 PM for \$5 per plate.

## FSU Career Center

DSC



career.fsu.edu

The FSU Career Center provides comprehensive career services to students, alumni, employers, faculty/staff and other members of the FSU community.

Walk-in career advising	On-Campus Interviewing
Resumes and Cover Letters	Employment Strategy
SeminoleLink (job database)	Part-Time Job and Career Fairs
ProfessionNole (Alumni network)	Networking Events
Mock Interviews (in-person & remote)	Employment Workshops

## Center for Leadership & Social Change



thecenter.fsu.edu

The Center offer more than 40 programs for students, faculty and staff intended to foster opportunities and vision to create positive, sustainable change in their communities and the broader world. Opportunities range from one-time service at local nonprofits to the 18-credit Undergraduate Certificate in Leadership Studies. The Center also works with more than 30 Registered Student Organizations (RSOs), whether through community service, identity and diversity, or a focus on human rights and social justice concerns.

Meet with an advisor learn about their programs and find the best fit for your interests and availability. Stop by the front desk of the center on the first floor to schedule an advising session.

## Libraries and Academic Resources

LIB



lib.fsu.edu

DSL

### FSU Libraries

- Robert Manning Strozier Library\*<sup>1</sup>
- Dirac Science Library\*<sup>1</sup>
- FAMU-FSU Engineering Library\*
- Claude Pepper Library
- College of Music Allen Library
- College of Communication and Information Goldstein Library
- College of Law Research Center
- College of Medicine Maguire Medical Library

\* has laptops, cameras, projectors and game systems for check-out.

<sup>1</sup> has Subject Librarians available to help you with research.

**FSU Reading/Writing Center**  
***wr.english.fsu.edu/Reading-Writing-Center***

The RWC offers individualized instruction in composition and reading through one-to-one tutoring and small group workshops.

Walk-in instruction is available for all students at multiple locations on campus.

Appointments can be made at walk-in locations and at ***fsu.mywconline.com***.

**FSU Academic Center for Excellence Tutoring**  
***ace.fsu.edu/tutoring***

Scheduled individual and group tutoring sessions in various subjects.

**FSU Subject Specific Tutoring**  
***lib.fsu.edu/tutoring-information***

Free walk-in and by appointment tutoring for specific subjects and courses.

**FSU Center for Intensive English Studies**  
***cies.fsu.edu***

- Intensive English Program (IEP)
- Accelerated Courses for Enrolled Students (ACES) Program
- International Teaching Assistant Program (SPEAK exam and English courses for international teaching assistants and graduate students)

**Leon County Public Libraries**  
***cms.leoncountyfl.gov/library***

Provides many educational services and programs for adults and children.

**Literacy Volunteers of Leon County (LVLC)**  
***literacyvolunteersleon.org/start-learning***

- Free one-on-one tutoring to help you read, write, or speak English
- A resource room with materials to help you practice your English skills
- English conversation groups for practicing English speaking and listening

Sign-up at the LVLC office, LeRoy Collins Library or by phone: 850-606-2644.

**Adult Community Education (ACE): ESOL English Classes**  
***aceleon.org/esol-english-classes***

ACE English classes focus on practical English listening, speaking, reading, writing, vocabulary, grammar, American civics and history.

Day and night classes cost \$30 per term and are held at 283 Trojan Trail, Lively Technical School and LeRoy Collins Library.

## University Health Services



uhs.fsu.edu

### Health Care Services

- Medical Treatment
- Immunizations
- Physicals & Annual Exams
- Women's Care
- Diagnostic procedures (such as lab, x-ray, EKG)
- Allergy Clinic
- Physical Therapy
- Psychiatry
- Dental Services
- Chiropractic & Massage Therapy

### Rotating Specialty Clinics

- Dermatology
- Allergy & Immunology
- Endocrinology
- Diabetes

### Health Promotion

- Nutrition Clinic
- Sexual Health/HIV Clinic

## Campus Recreation



campusrec.fsu.edu

### Fitness

- **Fitness & Movement Clinic (FMC):** state-of-the-art cardio and strength training equipment in a smaller environment.
- **Leach Center:** cardio & strength training areas, sport courts, indoor track, aquatic center, group fitness, personal training, and more.

### Club & IM Sports

- **Intramural Sports:** Compete with fellow students in a wide range of individual and team sports.
- **Sport Clubs:** Over 40 student organizations focused on sports and recreation with instructional, competitive and recreational options.
- **Sports Facilities** you can use with your FSUCard:
  - Rec SportsPlex: 108 acres, 21 sports fields
  - Main Campus Fields: 13 acres, 4 sports fields
  - Westside Courts: Basketball, Tennis and Sand Volleyball
  - Speicher Tennis Center

### Outdoor Adventures

- **FSU Reservation:** 73-acre lakefront property with swimming area, free boat rentals, rock climbing wall and volleyball courts
- **Outdoor Pursuits:** Organized trips and outdoor equipment rentals.



## Experience FSU

Visitor Services  
Athletics  
Flying High Circus  
College of Fine Arts  
College of Music



*visit.fsu.edu*  
*seminoles.com*  
*circus.fsu.edu*  
*cfa.fsu.edu/news/events*  
*music.fsu.edu/Concerts-and-Events*

## Askew Student Life Center



[movies.fsu.edu](http://movies.fsu.edu)



[counseling.fsu.edu](http://counseling.fsu.edu)

### Cinema

Movies five to six nights a week: everything from the most recent blockbuster to documentaries, indies, foreign films and restored cinema classics. FREE for FSU students with valid FSU Card and \$5 for non-students

### Games and Events

Video games and board games are available for check out and for organized gaming events and competitions. Special events are held throughout the year.

### Grindhouse Café

Snacks, Coffee, Soda and Juice  
Open mornings and evenings

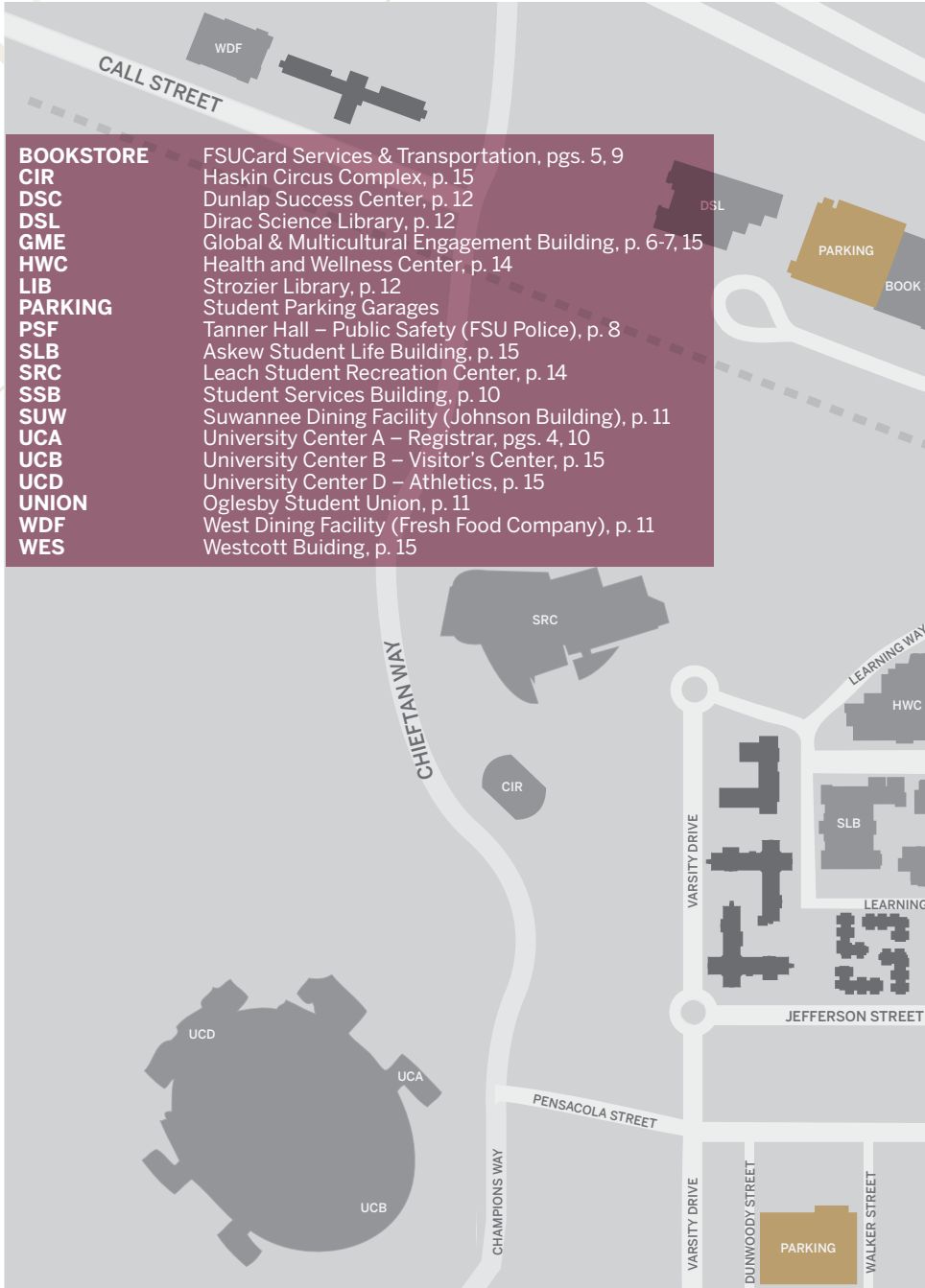
### University Counseling Center

Monday – Friday, 8 AM – 4 PM | 850-644-TALK (8255)

Walk-in anytime to see a counselor or make an appointment. UCC provides many free and confidential services, including:

- Individual Counseling
- Group Counseling
- Couples Counseling
- Alcohol & Drug Counseling
- Crisis Intervention
- Eating Disorder Treatment
- Study, Stress and Time Management Training
- Relaxation Training with Biofeedback
- Referrals

# Campus Mini Map



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## › Get Connected



/FSUCGE



/FloridaState

## › Contact Us



[cge.fsu.edu](http://cge.fsu.edu)



[cge@fsu.edu](mailto:cge@fsu.edu)

## › myFSU Mobile App



[its.fsu.edu](http://its.fsu.edu)

**Features:** Maps, myFSU Student Central, OMNI HR, Athletics, Directory, Events, Alerts, Emergency, Blackboard Learn, Library, News, Buses, FSU Tranz, Dining, FSU Social Media, Videos, Photos, Admissions, Bookstore, Laundry, Feedback, More Apps