New F-1 & J-1
International Student Orientation
Fall 2017
Welcome to the Center for Global Engagement (CGE) and Florida State University.

The CGE provides orientation, immigration advising and ongoing support to over 3000 international students and family members as well as to over 400 international scholars and faculty.

We also offer a variety of educational, social and cultural programs for all students throughout the year. Our goal is to promote interaction among students of all cultures and help develop a culturally enriching learning environment throughout the FSU community.

Our dedicated staff of 17 professional international educators and about 40 student staff are here to help you succeed at Florida State University and make your stay a memorable one.

Cynthia Green, Ed.D.
Director
Center for Global Engagement

Meet the International Student & Scholar Services Staff. and your advisors!

Kristen Hagen
Associate Director

Nathan Duddles
International Student Services Coordinator

Luciana X. Hornung, J.D.
Assistant General Counsel

Emily Leyava
International Student Services

Luca Lipparini
International Student Advisor (F-1)

Tan Edgerton
International Student Advisor (F-1)

E. Tanya Schaad
Exchange Visitor Advisor (J-1)
Immigration Advising

cge.fsu.edu/international-students/advising

The Center for Global Engagement (CGE) has advisors available to assist you with F-1 and J-1 status-related questions. Your CGE advisors also serve as liaisons and voices for you on campus and in the community.

Walk-In Advising

Students are seen on a first-come, first-served basis.

F-1 Students: Monday – Friday | 2:00 – 4:00 PM
J-1 Students & Scholars: Monday – Friday | 3:00 – 4:30 PM

Appointments

If you need more than 10 minutes with an advisor, you should schedule an appointment instead of coming during walk-ins. Unfortunately, you cannot make same-day appointments.

Dropping Off Documents

Application forms, drop/add forms, travel signature requests and other documents can be dropped off at the front desk during regular office hours. You do not need to see an advisor unless you have specific questions about your application.

F-1 Student Advisors

Luca Lipparini
International Student Advisor
F-1 undergraduate students
F-1 graduate students with family names: P – Z
llipparini@fsu.edu | 850-644-0662

Tan Edgerton
International Student Advisor
F-1 graduate students with family names: A – O
tedgerton@fsu.edu | 850-645-6879

J-1 Student and Scholar Advisor

Tanya Schaad
Exchange Visitor Advisor
J-1 Students and Scholars
tschaad@fsu.edu | 850-644-0977

Update Your SEVIS Record & I-20/DS-2019

cge.fsu.edu/forms

Your I-20 / DS-2019 Form reflects the information stored in your SEVIS record. Federal regulations require that your SEVIS record and I-20 / DS-2019 be kept up-to-date at all times.

Report the following changes to your immigration advisor as soon as possible:

- Address
- Email
- Phone number
- Legal name
- Funding
- Degree Level

Request the following, as needed:

- Extension of I-20 / DS-2019 (must be submitted before expiration)
- F-2 / J-2 Dependent (add child or spouse to your SEVIS record)
- Clearance to take courses at a school other than FSU (contact advisor)

Full Course Load Minimum Requirements

You must submit a Reduced Course Load application and receive authorization from your immigration advisor before dropping below a full course load.

<table>
<thead>
<tr>
<th>Undergraduate</th>
<th>Graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Fall &amp; Spring</strong></td>
<td><strong>J-1 students</strong>: 9 hours in-person</td>
</tr>
<tr>
<td><strong>J-1 students</strong>: 12 hours in-person</td>
<td><strong>F-1 or J-1 students who already completed 6 thesis/24 dissertation hours</strong>: 3 hours*</td>
</tr>
<tr>
<td><strong>Summer</strong></td>
<td><strong>No enrollment is required, unless it is the first or final semester enrolling in your degree program</strong></td>
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<tr>
<td><strong>Final Semester</strong></td>
<td><strong>Thesis/Dissertation Students</strong>: 2 hours minimum*</td>
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<tr>
<td><strong>Undergraduate F-1 students</strong>: 12 hours (9 hours must be in-person, not online)</td>
<td><strong>Non-Thesis Students</strong>: Number of hours required to complete your degree*</td>
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</table>

* Unless on a graduate assistantship.

NOTE for graduate students: Your academic department or sponsor may require you to enroll for more credit hours than the minimums listed above. Departmental policies may dictate summer registration.
Class Registration Window Openings
New Undergraduate Students: At FSU Student Orientation
New Graduate Students: August 21, 2017

Late registration ($100 late fee) and Drop/Add Period
Monday, August 28, 12:01 AM – Thursday, August 31, 11:59 PM

Adding or Dropping a Class after the Registration Period
After August 31st, all drop/add requests or withdrawal requests must be approved by your Department, College and the CGE. You may have to pay tuition and fees for courses dropped after the drop/add period. For more information about this process, speak with your academic department or major advisor.

First Day of the Fall 2017 Semester
Monday, August 28

Mandatory First Class Meeting Attendance Policy
If you do not attend the first class meeting of a course for which you are registered, you may be dropped from the course. This policy does not apply to any class added after the first official meeting of the course. It remains your responsibility to verify course drops and check that fees are adjusted.

Registration Holds
FSU uses ‘holds’ to ensure that you complete necessary tasks before registering for classes. Check the ‘My Tasks’ window on your myFSU homepage.

CGE Holds: cge.fsu.edu/orientation
INT: CGE Int’l Student Check-in
INT: Online Orientation Session/s
INT: Other Orientation Session

University Health Services Holds: studentinsurance.fsu.edu
RSH: Student Health Insurance
RHH: Immunization Clearance

Student Business Services Hold: studentbusiness.fsu.edu/financial-responsibility
CFR: Student Financial Responsibility Agreement

FSUCard Center
fsucard.fsu.edu

The FSUCard is your official University ID and provides access to the libraries, residence halls, buses, on-campus laundry, and printing. It can also be used for vending, purchases at the FSU Bookstore, the UPS Store and much more using FSUCash. All students are required to have an FSUCard with photo as their official ID. An FSU Card Fee of $5 is charged to your account each Fall and Spring semester. If you lose or damage the card, the FSUCard Center will replace it for a fee.

Student Business Services
studentbusiness.fsu.edu

Tuition Payment Due Date: Fri., Sept. 8, 11:59 PM
Unpaid tuition will result in a $100 late payment fee and create the risk of schedule cancellation.

Payment Plan: Students may pay tuition in two installments, with a $10 service fee. Graduate assistants may have tuition payments deducted from their paychecks. For more information and enrollment, email studentbusiness@fsu.edu.

Agency Billing Form Due Date: Fri., Sept. 1
If you need your tuition and fees billed directly to a government agency, non-profit, or corporation, submit to Student Business Services the Agency Billing Form (studentbusiness.fsu.edu/forms) and a letter of agency sponsorship. Late payment of fees not covered by the agency, late submission of the Agency Billing Form, and agency payment not made by the end of the semester will all result in $100 late payment fees.

Banking

To Open a Bank Account: Take two forms of ID, immigration documents, and initial amount to deposit. Do NOT use your FSU-assigned international student number (899 or 999-XX-XXXX) to open a bank account (this is only used for activating your FSUID).

Banking Options: Some nearby banks that do not require a U.S. Social Security Number: SunTrust, Bank of America, Wells Fargo, Capital City (all except Capital City have ATMs on campus). Note: make sure to check monthly, ATM and other fees.
The CGE hosts intercultural programs and events to promote, support and enhance international education and intercultural exchange at FSU. We organize social events, training opportunities, and campus-wide cultural celebrations. Get involved to make friends, share your culture and engage in our global community.

**International Coffee Hour**  
Fridays, 5–6:30 PM, Globe Dining Room  
Enjoy refreshments from a specific culture and interact with students and scholars from the U.S. and around the world.

**Global Café**  
Select Fridays, Begins at 11:30 AM, Globe Dining Room  
Experience a variety of cuisine and cultures from around the world. Student groups and staff prepare food from authentic recipes and serve lunch for just $7 (cash or check only).

**Fall 2017 dates:**  
- September 22  
- October 6  
- October 20  
- November 3

**English Conversation Club**  
TBD, Globe Lounge  
All levels of speakers of English as a second language are welcome to meet in a relaxed atmosphere to practice conversational English. Groups are led by experienced English tutors. Students, scholars and their families are very welcome. Sessions are free, and it is not necessary to sign up in advance.

**Global Ambassadors Program (G.A.P.)**  
Info session: Aug 25, 4–5 PM, Room 3500  
Share your culture with groups on campus and in the community. As a Global Ambassador, you have the opportunity to visit classrooms on campus and in local elementary and high schools and other community organizations. The CGE provides the training necessary to help you prepare your presentation. Transportation is always provided.

**Intercultural Program Series**  
Select Dates, Globe Auditorium  
These programs engage participants in experiential activities significant to the featured country or culture. Participants learn through presentations, performances, hands-on participation, and a sampling of delicious food!

**Engage Your World Intercultural Dialogue Series**  
These lectures and discussions bring together U.S. and international students, faculty, and staff for respectful conversation about the global challenges we all face today.

**Global Partner Certificate**  
(Graduate students only)  
The Global Partner Certificate is designed for staff, faculty, or FSU graduate students who are committed to understanding and appreciating cultures and who are interested in learning how to better assist international students and scholars at FSU.

**Global Citizenship Certificate**  
(Undergraduate students only)  
This certificate program is to help undergraduate students maximize the rich cultural learning experiences available to them on campus, in the community, and abroad. Students take two required and two elective academic courses and participate in international and/or cross-cultural experiences and events on campus. The program provides invaluable cross-cultural skills and competencies needed to be a global-ready graduate.

**International Bazaar**  
Spring 2018  
The International Bazaar, the Center for Global Engagement’s largest annual event, is held every spring. The event gives student groups and community organizations the chance to share their history and heritage through cultural displays, performances, and food.

**Special Spaces at The Globe**

**Meditation Room**  
The Meditation Room is available to any member of the Florida State University community who seeks a quiet place to reflect, pray, or meditate. It is on the third floor of The Globe and open from 8 AM–5 PM Monday-Friday (no reservation needed).

**Reflections Reading Room**  
In collaboration with the Center for Leadership & Social Change, the Reflections Reading Room is available to all students providing a quiet space to read and learn from the collection of books available. Find reading materials on topics such as international education, culture, peace and conflict studies, and leadership and service. Book donations are always welcome!
Safety & Police

police.fsu.edu

The FSU Police Department is one of five full service, accredited law enforcement agencies operating in Tallahassee. The others are: Leon County Sheriff’s Office, Tallahassee Police Department, Florida Highway Patrol, Florida A&M University Police.

Important Phone Numbers

Emergency: 911
FSUPD Non-Emergency and Crime Reporting: (850) 644-1234
FSU Status Hotline: (850) 644-INFO (4636)

Emergency Alert System

Sign up to receive emergency alerts via text message at emergency.fsu.edu/FSUAlertSMS-Students
Read alert updates online at alerts.fsu.edu

Emergency Blue Light Telephones

To connect with the FSU Police, press the Emergency Phone button (no dialing is necessary). A strobe light will flash.

Note the locations of the blue light telephones as you move about the campus. You may never need to use one, but you should be aware of their locations.

SeminoleSAFE Mobile App


Reporting

report.fsu.edu
Report incidents of misconduct, discrimination or concerning behavior happening in the FSU community.

Call FSUPD at (850) 644-1234 for urgent situations and 911 for emergencies.

Renter’s Insurance

If you are living off campus, you may wish to purchase renter’s insurance, which covers your property in the event of theft, vandalism, or fire.

Transportation & Parking

transportation.fsu.edu

FSU and StarMetro (City) Bus Services

Free for FSU student, faculty and staff with a valid FSUCard. All FSU and StarMetro buses have front racks that can carry up to two bicycles.
Real time bus tracking on myFSU Mobile app and at starmetro.transloc.com

FSU Renegade, Garnet, Heritage, Tomahawk, Innovation, Gold and Osceola Routes:

Monday – Friday
Fall/Spring 7:00AM-8:00PM
Summer 7:00AM-5:00PM
FSU Nite Nole Bus Route:
Monday – Saturday
Fall & Spring Semesters 8:00PM - 3:00AM

Taxi Discounts

NoleCab.com

$5 within Nole Cab zone:
Saturday | Thursday 10 PM – 4 AM, Friday 6 PM – 4 AM
Up to 4 students and 2 stops in the same direction.

$15 from Nole Cab zone to Tallahassee airport:
Available anytime

FSU SAFE Connection Van

Get a ride within campus at night
7 days a week, 7:00PM - 2:30AM.
Call (850) 644-SAFE (7233)

Parking

Get parking pass online at transportation.fsu.edu
FSU parking garages often fill up. Check current availability on the myFSU app.

Student parking spaces marked with WHITE lines
Staff parking spaces are marked with RED lines

reCycle Bike Program

facebook.com/FSUreCycleBike
Rent a bicycle, helmet, lock and lights for $60/semester or $100/Fall+Spring. To participate, line up outside Mendenhall Building A (across from the Health and Wellness Center) at 5 PM on Thursday, August 31, 2017.
Dean of Students

dos.fsu.edu

Case Management Services
The Case Manager works with individuals to provide emotional support, counseling, advocacy, and to identify immediate needs, making appropriate referrals to campus and community resources.

Student Rights & Responsibilities
This office is responsible for educating students about their rights and responsibilities as members of the FSU community, upholding community behavioral standards, and implementing the Student Conduct Code.

Victim Advocate Program
A confidential advocate is on-call 24 hours a day to respond to FSU students, faculty, staff or anyone at FSU who has been a victim of a crime. Services offered include emotional support, instructor notification, referrals, crisis intervention and assistance in student conduct, legal and medical matters.

Daytime: call 850-644-7161, 850-644-2277, or 850-645-0086. Nights, Weekends and Holidays: call 850-644-1234 (FSUPD) and ask to speak to the on-call advocate.

Student Disabilities Resource Center
108 Student Services Building

The Student Disability Resource Center (SDRC) provides services at no cost to more than 2100 students. Through the provision of academic accommodations, testing support, assistive technologies, coaching and a space for students to feel part of the FSU community, the SDRC creates an environment of success. The types of disabilities the SDRC regularly works with include, but are not limited to:

- Attention Deficit/Hyperactivity Disorders (ADHD)
- Learning Disabilities (LD)
- Psychological Disabilities (e.g. depression, anxiety, bipolar disorder, eating disorders, etc.)
- Autism Spectrum Disorders (ASD)
- Medical and Chronic Disabilities
- Mobility Disabilities
- Blind and Visually Impaired
- Deaf and Hard of Hearing
- Traumatic Brain Injuries (TBI)
- Intellectual Disabilities
- Temporary Disabilities

Division of Student Affairs Programs
Hazing Education Initiative
Healthy Campus
Uphold the Garnet and Gold
Sexual Violence Prevention
Spiritual Life Project

Oglesby Union

union.fsu.edu

Student Activities
Oglesby Union, Third Floor, Room A303D
Come meet with a Peer Involvement Mentor to talk about your interests and start getting involved. Whether you’re interested in the honor societies, student government, clubs, or whatever you can think of, they can help you find the perfect opportunity on campus.

For a complete, searchable list of FSU Recognized Student Organizations (RSOs), go to: nolecentral.dsa.fsu.edu/organizations

Art Center
The Art Center has classes in ceramics, painting, drawing, glass fusing, stained glass, and jewelry. Schedules and fees can be found at union.fsu.edu/artcenter. Enjoy Paint-A-Pot any time!

Crenshaw Lanes
Twelve lane bowling center and ten full sized billiards tables. Low cost for students and special discount rates at different times of the week.

On-Campus Dining

Seminole Dining
seminoledining.com

- Dining Halls: Seminole Café, Suwanee Room, and Figg Performance Table
- Multiple Restaurants On-Campus, primarily in the Oglesby Union and Azalea Hall
- Can purchase a single entry/meal or sign up for one of the membership options

Krishna Lunch at The Globe
Vegan/Vegetarian lunch is provided by the Bhakti Yoga Club in The Globe Cafe from 11 AM – 2 PM for $5 per plate.
FSU Career Center

career.fsu.edu

The FSU Career Center provides comprehensive career services to students, alumni, employers, faculty/staff and other members of the FSU community.

Walk-in career advising
Resumes and Cover Letters
SeminoleLink (job database)
ProfessionNole (Alumni network)
Mock Interviews (in-person & remote)

On-Campus Interviewing
Employment Strategy
Part-Time Job and Career Fairs
Networking Events
Employment Workshops

Center for Leadership & Social Change

centers.fsu.edu

The Center offer more than 40 programs for students, faculty and staff intended to foster opportunities and vision to create positive, sustainable change in their communities and the broader world. Opportunities range from one-time service at local nonprofits to the 18-credit Undergraduate Certificate in Leadership Studies. The Center also works with more than 30 Registered Student Organizations (RSOs), whether through community service, identity and diversity, or a focus on human rights and social justice concerns.

Meet with an advisor learn about their programs and find the best fit for your interests and availability. Stop by the front desk of the center on the first floor to schedule an advising session.

Libraries and Academic Resources

lib.fsu.edu

FSU Libraries

• Robert Manning Strozier Library*¹
• Dirac Science Library*¹
• FAMU-FSU Engineering Library*¹
• Claude Pepper Library
• College of Music Allen Library
• College of Communication and Information Goldstein Library
• College of Law Research Center
• College of Medicine Maguire Medical Library

* has laptops, cameras, projectors and game systems for check-out.
¹ has Subject Librarians available to help you with research.

FSU Reading/Writing Center
wr.english.fsu.edu/Reading-Writing-Center

The RWC offers individualized instruction in composition and reading through one-to-one tutoring and small group workshops.

Walk-in instruction is available for all students at multiple locations on campus, Monday – Thursday, 6 – 9 PM.

Graduate students can also get assistance in the Scholars Commons (lower level of Strozier library), Mondays, 4 – 6 PM.

Appointments can be made at walk-in locations and at fsu.mywconline.com.

FSU Subject Specific Tutoring
lib.fsu.edu/tutoring-information

Free walk-in and by appointment tutoring for specific subjects and courses.

FSU Center for Intensive English Studies
cies.fsu.edu

• Intensive English Program (IEP)
• Accelerated Courses for Enrolled Students (ACES) Program
• International Teaching Assistant Program (SPEAK exam and English courses for international teaching assistants and graduate students)

Leon County Public Libraries

cms.leoncountyfl.gov/library

Provides many educational services and programs for adults and children.

Literacy Volunteers of Leon County (LVLC)
literacyvolunteersleon.org/start-learning

• Free one-on-one tutoring to help you read, write, or speak English
• A resource room with materials to help you practice your English skills
• English conversation groups for practicing English speaking and listening

Sign-up at the LVLC office, LeRoy Collins Library or by phone: 850-606-2644.

Adult Community Education (ACE): ESOL English Classes
aceleon.org/esol-english-classes

ACE English classes focus on practical English listening, speaking, reading, writing, vocabulary, grammar, American civics and history.

Day and night classes cost $30 per term and are head at 283 Trojan Trail, Lively Technical School and LeRoy Collins Library.
Campus Recreation

Fitness
- Fitness & Movement Clinic (FMC): state-of-the-art cardio and strength training equipment in a smaller environment.
- Leach Center: cardio & strength training areas, sport courts, indoor track, aquatic center, group fitness, personal training, and more.

Club & IM Sports
- Intramural Sports: Compete with fellow students in a wide range of individual and team sports.
- Sport Clubs: Over 40 student organizations focused on sports and recreation with instructional, competitive and recreational options.
- Sports Facilities you can use with your FSUCard:
  - Rec SportsPlex: 108 acres, 21 sports fields
  - Main Campus Fields: 13 acres, 4 sports fields
  - Westside Courts: Basketball, Tennis and Sand Volleyball
  - Speicher Tennis Center

Outdoor Adventures
- FSU Reservation: 73-acre lakefront property with swimming area, free boat rentals, rock climbing wall and volleyball courts
- Outdoor Pursuits: Organized trips and outdoor equipment rentals.

Experience FSU

Visitor Services
Athletics
Flying High Circus
College of Fine Arts
College of Music

Askew Student Life Center

Cinema
Movies five to six nights a week: everything from the most recent blockbuster to documentaries, indies, foreign films and restored cinema classics. FREE for FSU students with valid FSU Card and $5 for non-students

Games and Events
Video games and board games are available for check out and for organized gaming events and competitions.

Grindhouse Café
Snacks, Coffee, Soda and Juice
Open mornings and evenings

University Counseling Center
Monday – Friday, 8 AM – 4 PM | 850-644-TALK (8255)
Walk-in anytime to see a counselor or make an appointment.
UCC provides many free and confidential services, including:
- Individual Counseling
- Group Counseling
- Couples Counseling
- Alcohol & Drug Counseling
- Crisis Intervention
- Eating Disorder Treatment
- Study, Stress and Time Management Training
- Relaxation Training with Biofeedback
- Referrals

University Health Services

Health Care Services
- Medical Treatment
- Immunizations
- Physicals & Annual Exams
- Women’s Care
- Diagnostic procedures (such as lab, x-ray, EKG)
- Allergy Clinic
- Physical Therapy
- Psychiatry
- Dental Services
- Chiropractic & Massage Therapy

Rotating Specialty Clinics
- Dermatology
- Allergy & Immunology
- Endocrinology
- Diabetes

Health Promotion
- Nutrition Clinic
- Sexual Health/HIV Clinic

University Health Services

movies.fsu.edu
counseling.fsu.edu

University Counseling Center

uhs.fsu.edu

Health Care Services
- Medical Treatment
- Immunizations
- Physicals & Annual Exams
- Women’s Care
- Diagnostic procedures (such as lab, x-ray, EKG)
- Allergy Clinic
- Physical Therapy
- Psychiatry
- Dental Services
- Chiropractic & Massage Therapy

Rotating Specialty Clinics
- Dermatology
- Allergy & Immunology
- Endocrinology
- Diabetes

Health Promotion
- Nutrition Clinic
- Sexual Health/HIV Clinic

University Health Services

movies.fsu.edu
counseling.fsu.edu
Get Connected

Facebook /FSUCGE

Twitter /FloridaState

Contact Us

www.cge.fsu.edu  cge@fsu.edu

myFSU Mobile App

www.its.fsu.edu